

Laboratories

All the Science labs (Physics, Chemistry, Botany and Zoology) are well equipped in respective domains. Experiments in the Science labs are conducted according to the time table but repetition of the experiments are also given for practice. The Department of Botany maintains a Botanical Garden - "Botanica" and two Herbal Gardens which are also places for rare species of plants. Lots of rare specimens are maintained in Zoology and Botany museum. Departments have maintained departmental libraries. A huge skeleton of a Whale is also displayed in the corridor outside the Zoology department. Students take utmost care while performing the experiments with the guidance from the teachers. In spite of it if there is a damage or breakage of the devices then students are required to pay the demurrages. The Labs are clean and neat. The Journalism lab is equipped with computers and required visual equipment. This lab has an Internet facility. The Computer Science lab has 230 systems, adequate accessories with power backup facility and is air conditioned so as to keep the computers in good condition. They have a separate Server room with Dual Processor Server. Different tools are available in the lab to train the students in programming skills. Internet facility is provided in the lab and when needed it is made active to the students. White boards are provided in each laboratory to explain the concepts during the lab period. A computer hardware museum with different components belonging to various generations of computers is maintained. Computers are maintained by in-house personnel. A system administrator is appointed and he takes care of computing facilities of the campus. Our parent body, The Academy of General Education, Manipal has directed the HOD of Computer Science to take appropriate decisions on new purchases and about repair of the systems. While doing the purchases, quotations are first obtained from different vendors and the best supplier is selected not only looking at the price but also the service point of view. Mathematics department also has a computer lab and the students use them according to the time slots scheduled to them. A Language lab is established for the English department and is used by the students of English optional.

Classrooms-

College has in total 34 class rooms. Eleven class rooms are ICT enabled with LCD projectors mounted in the classrooms. Wi-Fi is also enabled in a few of the locations. Classrooms have the facility to use the portable projectors. Class rooms have proper electrification facilities. Ample light ventilation is also available in the classrooms. Auditoriums, seminar halls and audio visual halls are used for engaging the students with special activities.

Library-

Library has a wide range of books, magazines, Journals and dailies. Library also has e-resource and OPAC. It has subscribed to Inlibnet. Separate reading rooms for Boys and Girls. A reference section is also provided. An Internet facility for students is available. A separate section for faculty members -Staff Corner is provided. Issuing and return of books done through software. Separate Newspaper & periodical section. Gandhi Adhyayana Kendra has the rarest books on Mahatma Gandhi. This treasure of books are being used by the researchers. Vivekananda Chintana Vedike contains books on Swami Vivekananda. Puffed Sheets are installed on the roofs of the classrooms in the old block and science block.

Sports Facility –

College has an indoor sports complex of 12210 square feet. Different types of playing facilities for Badminton, Table Tennis, Carom, Chess etc are available in the complex. A well furnished Gymnasium both for ladies and gents section is housed in this indoor sports complex. Wooden badminton court is there inside the indoor sports complex. Two Basketball courts are available on campus. Among the two the new Basketball court is constructed with standards required to host various levels of matches. One Volleyball court and a Throw ball court is also present in the campus. A 4.53 acres playground is available. This is used for athletics. Students who are interested in athletics are using this ground for their practice. The ground has a pavilion which houses the water facility, changing room and wash room etc. The ground has an athletic track for Running races. It also has demarcations for Long jump, Discus throw & Javelin throw etc. Indoor games like chess, table tennis, and carom are facilitated to students. Outdoor games like Volleyball, Throw ball, Basketball and Kabaddi courts are available.

Procedures and policies for maintaining and utilizing physical, academic and support facilities

The Campus and the physical infrastructure is looked after by the Estate Officer under the guidance of the Principal. The Estate Officer is responsible for the overall maintenance and upkeep of the College and its infrastructure. The repairs, constructions, painting and other works are looked after by the Estate Office. There is an Electrician and a plumber to attend to immediate complaints. Department of Computer Science takes the responsibility of maintaining the computer facility of the entire college. Occasional repair of the lab equipments and other units is outsourced. The staff members can list out the complaints/requests/suggestions about repairs and maintenance through the HoDs'. The students can do so through the SWC. The complaints/suggestions regarding the repair and maintenance are received by the Estate Officer. The Estate Officer immediately attends to them. The maintenance of the computers, softwares, ICT materials, computer accessories and allied infrastructure are looked after by the Computer Science Department. Any request regarding the computer equipments will be immediately attended by the System Admin and Programmers. The Library resources are looked after by the Librarian. The Librarian takes suggestions from the Library Advisory Committee. The matters regarding the physical infrastructure will be referred to the Estate Office and the matters regarding the computer equipments and softwares are referred to the Dept. of Computer Science. The library automation software is maintained by EASYLIB under the AMC. The Sports Complex is maintained by the Dept. of Physical Education with assistance from Estate Officer. The Chemistry lab equipments are repaired and maintained by EQUIPTRONICS as per the AMC.