

MAHATMA GANDHI MEMORIAL COLLEGE

UDUPI – 576 102, KARNATAKA



INTERNAL QUALITY ASSURANCE CELL

(IQAC)

ANNUAL QUALITY ASSURANCE REPORT

(AQAR)

2012 – 2013

NAAC SURVEY 2012 - 13



1. Kindly provide the details of the institution

Name of Institution:	MAHATMA GANDHI MEMORIAL COLLEGE,UDUPI
Year of Establishment of the Institution:	1949
Address Line 1:	KUNJIBETTU
Address Line 2:	
City/Town:	UDUPI
State:	KARNATAKA
Postal Code:	576 102
Email Address:	principal_mgm@yahoo.co.in

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:	2010
Current Grade:	B
CGPA:	2.88

3. Institutional Status

Affiliated permanent

4. Contact Person Details

Name of Head of Institution:	Dr N HALANAIAK
Contact Phone:	0820-2530410
Email:	principal_mgm@yahoo.co.in
Website URL:	www.mgm_udupi.ac.in
Name of IQAC Co-ordinator	Dr M G VIJAYA
Email:	vijaya_mg@yahoo.com

SECTION I

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	12
Post Graduate (MA/M.Sc./M.Com etc.)	1
Research Programmes (M.Phil/P.hD)	0
Certificate Programmes	12
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	0
Other value added programmes	0
Any other programme offered (Specify)	0

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	0
New programmes designed	0
Programmes under revision	0
Interdepartmental collaborative programmes	0
Inter institutional collaborative programmes	0
Number of review committee recommendations implemented (Total)	0
Number of NAAC peer team recommendations implemented	5
Number of UGC/any other expert committee recommendations implemented	0
Number of review committee recommendation under implementation	0
Number of NAAC peer team recommendations under implementation	0
Number of UGC/ any other expert committee recommendations under implementation	0

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	71
Total faculty on rolls	71
Faculty added during the year	5
Faculty positions vacant	0
Faculty left during the year	2
Total number of visiting faculty	0
Total number of guest faculty	1

8. Qualification of Faculty

PhD and Above	10
MPhil	13
Masters	71
Any other (Specify)	2

9. Faculty qualification improvement

PhD awarded to existing faculty	0
MPhil awarded to existing faculty	0
Any other degree awarded to existing faculty	0

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)	24
Administrative staff (Actual strength)	24
Added during the year of reporting	0
Left during the year	0
Number of posts vacant	0

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)	0
Technical Support Staff (Actual strength)	0
Added during the year	0
Left during the year	0
Number of posts vacant	0

SECTION II

12. Establishment details

Year of establishment of IQAC	05 Day	12 Month	2003 Year
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13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	14
Number of Alumni in IQAC	1
Number of Students in IQAC	0
Number of Faculty in IQAC	9
Number of Administrative Staff in IQAC	2
Number of Technical Staff in IQAC	0
Number of Management Representatives	1
Number of External experts in IQAC	0
Number of any other stakeholder and community representatives	2

14. IQAC Meetings

Number of IQAC meetings held during the year	3
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15. Whether Calendar of activities of IQAC formulated for the academic year

Yes

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed	12
Number of value added programmes proposed	2
Number of skill oriented programmes proposed	11
Number of faculty competency and development programmes proposed	3
Number of other staff development programmes proposed	3
Number of student mentoring programmes proposed	4
Number of co-curricular activities proposed	2
Number of inter departmental cooperative schemes proposed	3
Number of community extension programmes proposed	1
Any other programmes proposed (Specify)	1

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented	7
Number of value added programmes implemented	2
Number of skill oriented programmes implemented	8
Number of faculty competency and development programmes implemented	1
Number of other staff development programmes implemented	2
Number of student mentoring programmes implemented	2
Number of co-curricular activities implemented	1
Number of inter departmental cooperative programs implemented	3
Number of community extension programmes implemented	1
Any other programmes suggested that are implemented (Specify)	1

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution	0
Number of participants from the institution	0
Number of participants from outside	0
Number of external experts invited	0
Number of external conferences/seminars/ workshops on institutional quality attended	0
Number of events conducted with IQACs of other institutions as collaborative programs	0

19. Did IQAC receive any funding from UGC during the year ?**No****20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)**

Amount Received from UGC	0
Amount Received from any other source including the college management	0

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

- *Student feedback has been taken from all students
- *Many staff members have been asked to do research
- *AQAR/ NAAC survey report has been sent in time
- *Many staff members have attended seminars/workshops
- * Some staff members have attended refresher courses

SECTION III

22. Academic Programmes

Number of new academic programmes developed or designed by faculty	2
Number of faculty members involved in curriculum restructuring/revision/syllabus development	5
Number of programmes in which evaluation process reformation taken up and implemented	0
Number of active teaching days during the current academic year	180
Average percentage of attendance of students	95
Percentage of classes engaged by guest faculty and temporary teachers	55
Number of self financed programmes offered	8
Number of aided programmes offered	14
Number of programmes discontinued during the year	0

23. Whether any systematic student feedback mechanism is in place ?

Yes

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken	100
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25. Is feedback for improvement provided to the faculty?

Yes

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year	1
Number of minor research projects undertaken during the year	3
Number of major ongoing projects	1
Number of minor ongoing projects	9
Number of major projects completed	0
Number of minor projects completed	0
Number of major project proposals submitted for external funding	0
Number of minor project proposals submitted for external funding	18
Number of research publications in peer reviewed journals	2
Number of research publications in international peer reviewed journals	1
Number of research publications in national peer reviewed journals	1
Number of research papers accepted for publication in international peer reviewed journals	0
Number of research papers accepted for publication in national peer reviewed journals	0

Average of impact factor of publications reported	0
Number of books published	2
Number of edited books published	0
Number of books (single authored) published	1
Number of books (coauthored) published	1
Numbers of conferences attended by faculty	35
Number of international conferences attended	2
Number of national conferences attended	15
Number of papers presented in conferences	4
Number of papers presented in international conferences	1
Number of papers presented in national conferences	3
Number of conferences organized by the institution	1
Number of faculty acted as experts resource persons	8
Number of faculty acted as experts resource persons – international	0
Number of faculty acted as experts resource persons- national	0
Number of collaborations with international institutions	1
Number of collaborations with national institutions	0
Number of linkages created during the year	0
Total budget for research for current year as a percentage of total institution budget	1
Amount of external research funding received in the year	0
Number of patents received in the year	0
Number of patents applied for in the year	0
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	2
Number of PhDs awarded during the year	0
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	11

SECTION IV

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	1860
Actual enrollment during the year	1229
Student dropout percentage during the year	0
Success percentage in the final examination across the courses	81.38
Number of academic distinctions in the final examination and percentage	127
Number of students who got admitted to institutions of national importance	0
Number of students admitted to institutions abroad	0
Number of students qualified in UGC NET/ SET	0
Number of students qualified GATE/ CAT/ other examination (Specify)	0

28. Does student support mechanism exist for coaching for competitive examinations?

Yes

29. Student participation, if response is yes to Qn. 27

Number of students participated	142
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30. Does student counseling and guidance service exist ?

Yes

31. Student participation, if answer to Qn. 29 is yes

Number of students participated	154
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32. Career Guidance

Number of career guidance programmes organized	6
Percentage of students participated in career guidance programmes	70

33. Is there provision for campus placement?

Yes

34. If yes to Qn. 32

Number of students participated in campus selection programmes	253
Number of students selected for placement during the year	87

35. Does gender sensitization program exist ?

No

36. If Answer is Yes to Qn 34

Number of programmes organized	0
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37. Student activities

Number of students participated in external cultural events	35
Number of prizes won by students in external cultural events	25
Number of cultural events conducted by the institute for the students	4
Number of students participated in international sports and games events	0
Number of students participated in national level sports and games events	8
Number of students participated in state level sports and games events	8
Number of students participated in university level sports and games events	8
Number of prizes won by students in international sports and games events	0
Number of prizes won by students in national level sports and games events	0
Number of prizes won by students in state level sports and games events	8
Number of prizes won by students in university level sports and games events	27
Number of sports and games events conducted by the institute for the students	10

38. Composition of students

Percentage of Scheduled Caste	3
Percentage of Scheduled Tribe	3
Percentage of other backward communities	45
Percentage of women students	61.1
Percentage of physically challenged	0
Percentage of rural students	69
Percentage of urban students	31

39. Scholarships and Financial Support

Number of students availing financial support from the institution	225
Amount disbursed as financial support from the institution	971898
Number of students awarded scholarship from the institution	138
Number of students received notable national/international achievements/recognition	0

40. Student initiatives

Number of community upliftment programmes initiated by students	6
Number of literary programmes initiated by students	6
Number of social action initiatives based on science / environment initiated by students	5
Number of student research initiatives	2

SECTION V

41. Whether perspective plan for overall developmental activities is created ?

Yes

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

Yes

43. Whether benchmarking is created for institutional quality management efforts ?

Yes

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

*Getting 100% result in University examinations.

*Motivating more number of staff members to get Ph.D.

*Encouraging slow learners to get into main stream.

*Motivating staff members to attend more seminars/workshops and to organise the same in the college.

* Motivating staff members to give extension lectures in other institutions.

45. Is a Management Information System (MIS) in place?

Yes

46. If answer to question 44 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance

2. Student admission

3. Student records

4. Evaluation and examination procedures

5. Research administration

6. Others

(enter the respective details corresponding to the serial numbers)

1. MIS is used for the administrative procedure & preparation of the salary bill of the employees.

2. Student details are entered in the data base.

3. Student details (partially) are maintained.

4. Evaluation & examination details are partially maintained.
5. Nil.
6. MIS is used for some University related reports & correspondence.

47. Existence of learning resource management

e-database in library	Yes
ICT and smartclass room	Yes
e-learning sources (e-Books, e-Journals)	Yes
Production of teaching modules	Yes
Interactive learning facilities	Yes

48. Internal resource mobilization : Kindly provide the amount contributed

Research	0
Consultancy and training	0
Student contribution	33450
Alumni contribution	1000
Wellwishers	135000

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	714557
Amount spent for student welfare	249755
Amount spent for staff welfare	112669

50. Is delegation of authority practiced

Yes

51. Does grievance redressal cell exist ?

Faculty	Yes
Students	Yes
Staff	Yes

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received	0
Number of grievances resolved	0

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received	0
Number of grievances resolved	0

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received	0
Number of grievances resolved	0

55. Has the institution conducted any SWOT analysis during the year

No

56. The SWOT analysis was done by internal or by external agency

No

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

SWOT analysis was not done during this year

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

SWOT analysis was not done during this year

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

SWOT analysis was not done during this year

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

SWOT analysis was not done during this year

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

- Improvement in the infrastructure facilities of the ladies hostel / college.
- Improvement in the University results.
- Significant improvement in the employability of the students.

- PTA is offering midday meals to many students & it is also awarding scholarships to some students.
- ALUMNI association is preparing the data base of old students.

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

NAAC peer team recommendations have helped in

- healthy introspection by all stake holders.
- setting right the anomalies in teaching-learning process.
- improvement of infrastructure facilities of the college.